



**LUTTERWORTH & DISTRICT**

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Registered Charity No 247288

**A.G.M. Tuesday 16<sup>th</sup> September 2025  
1.15pm at Lutterworth Town Hall**

**Agenda**

1. Welcome and Apologies
2. Minutes from the AGM 2024
3. Treasurers Report
4. Report of the Board of Trustees
5. Trustees for the year 2025/26
6. General Manager
7. Election of Chair
8. AOB

Age Concern Lutterworth & District a financially independent local charity.

*A local Age Concern working for people of Lutterworth and surrounding villages, making later life a fulfilling and enjoyable experience. A Lutterworth charity working for local people.*

## Minutes of the AGM held on 17th September 2024 at 1pm

- 1. Welcome and apologies:** Carol Scholes (Chair of Trustees) welcomed 24 people to the meeting, including the Town Mayor – Rob Coleman and his Deputy- Val Cooper. The following Trustees were also present- Inger Parsons, Sandy Wheelwright, Helen Potter, Roger Platt, Shirley Farinha, Carole Harrington, Sarah Simms. Apologies were received from S. Weller (Trustee), C. Sandland, J. Leaning, M. Hodgson, C. Scott, S. Huc, J. Rose, S.Eggleton, M. McMillan.
- 2. Minutes from the 2023 AGM:** The minutes were approved, proposed by B. Morgan, seconded by J. Smith.
- 3. Treasurers Report:** Roger Platt presented his report for the year ending 31/03/2024 which was approved by Val Cooper to whom we send our thanks. The total funds at the year end were £160,796. This shows a small deficit over the previous year. The reserve figure is set at £80,000 to cover 9 months.
- 4. Report from the Board of Trustees:** Carol went through the report. She thanked all staff and volunteers for their hard work this year, especially on the administration of Gift Aid which raised £6,000 in the financial year. She stated that the support of our volunteers has been invaluable. Irene Wilson asked if we are using the new Church Gate Centre and Carol stated that clients are enjoying the venue.  
Beryl Morgan voiced her approval of the Men’s Interest Group.  
Rohini Corfield (VASL) asked about our use of the new Golf Club building (used by us for the over 90s event).
- 5. Trustees for 2023/4:** The following Trustees are continuing—Carol Scholes, Carole Harrington, Helen Potter, Sam Weller, Inger Parsons, Sandy Wheelwright, Roger Platt, Shirley Farinha, Sarah Simms.
- 6. General Manager:** Sarah Boot thanked Trustees and volunteers for their work this year. She stated that attendance for trips has been very good this year.
- 7. Election of a Chair:** Carol Scholes was elected—proposed by Shirley Farinha and seconded by Judy Smith.
- 8. Any other business:** Judy Smith raised the question of costs for the lunch clubs and Roger stated that changes will be made together with re-organisation of transport. Staff are being consulted on this.

The meeting closed at 1.20pm.

# Treasurer's Report 2025

## Annual Accounts

Statement of Financial Activities

Year ended 31 Mar 2025

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2024-25</b>	<b>Total Funds 2023-24</b>
	£	£	£	£
<b>Incoming Resources</b>				
<i>Fundraising Activities</i>				
General Fundraising including Shop Sales	101,073	-	101,073	92,904
<i>Services to Further the Charities Objectives</i>				
Lunch Clubs	2,424	-	2,424	4,232
All other services	88,197	-	88,197	72,759
<i>Other Income</i>				
Donations inc Gift Aid	11,594	-	11,594	7,290
Grants	-	-	-	-
Investment Income	4,021	-	4,021	2,433
<b>Total Incoming Resources</b>	<b>207,309</b>		<b>207,309</b>	<b>179,618</b>
<b>Resources Expended</b>				
<i>Services to Further the Charities Objectives</i>				
Lunch Clubs	3,943	-	3,943	8,770
Provision of Other Services	80,173	-	80,173	79,520
Staff	86,956	-	86,956	71,738
Property	27,232	-	27,232	24,000
Overheads	9,790	-	9,790	8,842
<b>Total Resources Expended</b>	<b>208,094</b>	-	<b>208,094</b>	<b>192,870</b>
<b>Net Incoming Resources</b>	<b>( 785)</b>	-	<b>( 785)</b>	<b>(13,252)</b>
Balances Brought Forward	160,796	-	160,796	174,048
<b>Fund Balances</b>	<b>160,011</b>	-	<b>160,011</b>	<b>160,796</b>

## Balance Sheet

For the Year Ending 31 Mar 2025		2024-25	2023-24
		£	£
Current Assets			
	Prepayments	1,794	1,294
	Short Term	144,346	150,522
	Cash at Bank & in hand	14,179	12,849
	Total	<b>160,319</b>	<b>164,665</b>
Current Liabilities			
	Accruals & deferred income	308	3,869
		<b>160,011</b>	<b>160,796</b>
Funds			
	Restricted	-	-
	General	160,011	160,796
	Total	<b>160,011</b>	<b>160,796</b>

The Trustees would like to express our thanks to the clients and residents who have made generous donations during the last year and, to those who make regular monthly or annual donations. Gift Aid has been claimed where applicable.

The accounts have been examined by Valerie Cooper (Company Accountant Retired) she reported

“Once again, I must report that the maintenance of these accounts is kept to a very satisfactory level. I had no queries and as in past years I found everything is clear, simple, analysed and balanced, a credit to those concerned in the upkeep of these accounts”.

Therefore, we recommend them for adoption.

## Reserves

Reserves are to be maintained at a level which ensures Age Concern Lutterworth & District's core activities could continue during a period of unforeseen difficulty.

In order to provide for these obligations, the Trustees consider it necessary to establish financial reserves for costs over a 9-month period of £92,000

## **Board of Trustees Report 2025**

The trustees of Age Concern Lutterworth & District present this annual report to inform you how the charity works, including its successes and challenges. The board of trustees is made up of 9 Trustees who carry out their roles voluntarily, they meet bi-monthly and have a responsibility to ensure the charity is run in a professional manner and its finances are used appropriately. The Trustees are pleased to report throughout the year 2024-2025 Age Concern Lutterworth & District has continued to develop, providing a varied selection of day trips, lunches, parties and information whilst also opening new services. For many people locally the charity's services provide an opportunity to socialise and enjoy the company of others, this is especially important for those who live alone.

Our mission and aims are:

*“Combat loneliness and isolation, promoting health and wellbeing along with providing information and support for older members of Lutterworth and local villages”.*

*“A local Age Concern working for people of Lutterworth and surrounding villages, making later life a fulfilling and enjoyable experience. A Lutterworth charity working for local people”.*

We have a highly experienced team of 5 paid staff who carry out the day-to-day work of the charity with dedication and professionalism. We can be confident their commitment is to provide a varied range of services, activities, and day trips which meet the needs and expectations of our clients. Maintaining and improving the shop and office is prioritised, Sarah, Jane, Carolyn, Karen and Andrew evaluate and make changes when possible, to expand the selling space and quality of the shopping experience and the service provided by the office.

Sincere thanks go to the shop volunteers who give valuable time to the charity, your cheery smiles, and helpful attitude certainly make the shoppers experience the best it can be. If you are one of the volunteers whose work involves sorting or steaming you also provide an essential service, without you there would not be any goods to sell. Every volunteer whether in the shop or at a service assists the charity in its successful work. Volunteers are the backbone of the charity essential and highly valued by staff and trustees. Thank you.

Financially there continue to be challenges, the living wage has increased year on year and the cost of utilities, coaches, meals and room hire have seen us having to dip into our reserves. We work hard to maintain the financial support the charity provides towards services and trips. This year we owe a big thank you to Barbara Brookes for her glider challenge which raised an amazing £833 for our charity and equal amounts for Lutterworth Community Transport and the Academy for Dementia Research and Education (ADRE). Thanks also go to Lutterworth Community Transport for organising and the promotion of Barbaras challenge.

The charity continues its links with local organisations, businesses and charities including, the Town Council, the “Share and Care group, VASL, Lutterworth Community Transport, the Churchgate Community Centre, Lutterworth Museum, the local PCSO's and the Lutterworth Retail Forum. Working with other groups maintains us as a respected part of the community.

Last year we reported two specific challenges for this year. Firstly the Rainbows charity shop opening who we compete for donations volunteers and shoppers. These challenges have been meet head on by our staff and volunteers who have instigated good communications, we believe this supports all tenants of 7 High Street. Having another charity shop next door probably

improves our footfall and sales opportunities. The second challenge was the landscaping work of the Town Hall carpark which was due to begin in February 2025. We expected this would cause significant disruption to our access, during the development and afterwards. At the time of writing this report no works have started therefore, this will remain a challenge for the year ahead.

Looking forward, we believe with strong financial management from trustees and staff we will secure Age Concern Lutterworth & District's long-term viability, while retaining the focus of meeting the needs of the older people we are privileged to support.

Thank you for attending today. We welcome your comments and views.

## **Trustees for the year 2025/26**

All current trustees are willing to re-stand to the board of Trustees for 2025/26, these are:

Carol Scholes  
Carole Harrington  
Roger Platt  
Helen Potter  
Sam Weller  
Inger Parsons  
Sandy Wheelwright  
Sarah Simms  
Shirley Farinha

Currently there are no trustee vacancies.

## **General Manager**

## **Nomination for Chair of Trustees 2025/26**

## **Any Other Business**